



Church Development Services, LLC

*One Relationship · Multiple Services · Single Mission
Feasibility · Design · Financing · Construction*

CHURCH PLANNING STUDY

Please complete the church planning survey, which will provide us with detailed information about your expansion project.

Church Name: _____
Current Church Address: _____
City, State, Zip: _____
Telephone: _____ Email: _____
Church Website: _____

Pastor Name: _____
Building Committee Chair: _____
Committee Chair Email: _____
New Church Address: _____
City, State, Zip: _____

Denomination Affiliation: _____ Current Attendance: _____
Current Capacity: _____ Desired Seating: _____
Have you formed a Building Committee? _____ Do you have a Land Survey? _____

Annual Budget: \$ _____ Outstanding Loans: \$ _____ \$ _____
Value of Property Owned: \$ _____ Cash on Hand for Building: \$ _____
Estimated annual Tithes: \$ _____ Building Budget? \$ _____

Do you currently rent/own: _____ Target Groundbreaking date: _____
Current age of Ministry: _____ How long at current location: _____
Do you have a Site Plan? _____ Amount of land available? _____
Is there a current CDS plan you are interested in? _____ Did someone refer you to CDS? How did you find us? _____



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New Development:

What is the time frame for new construction? _____

What is the budget for new construction? \$ _____

What is the desired seating capacity in sanctuary? _____

Floor Plan:

<u>Classrooms Desired</u>	<u>Number of Pupils</u>	<u>Number of Classrooms</u>
Nursery	_____	_____
Beginners	_____	_____
Primary	_____	_____
Junior	_____	_____
Junior High	_____	_____
Senior High	_____	_____
Adults	_____	_____
Other	_____	_____
Other	_____	_____

Other rooms Desired:

Pastor's Study	<input type="checkbox"/> yes <input type="checkbox"/> no	With bathroom	<input type="checkbox"/> yes <input type="checkbox"/> no
Associate Pastor	<input type="checkbox"/> yes <input type="checkbox"/> no		
Music Minister	<input type="checkbox"/> yes <input type="checkbox"/> no		
Youth Director	<input type="checkbox"/> yes <input type="checkbox"/> no		
Workroom & Storage	<input type="checkbox"/> yes <input type="checkbox"/> no		
Receptionist	<input type="checkbox"/> yes <input type="checkbox"/> no		
General Secretary	<input type="checkbox"/> yes <input type="checkbox"/> no		
Pastor's Secretary	<input type="checkbox"/> yes <input type="checkbox"/> no		
Ministry of Education	<input type="checkbox"/> yes <input type="checkbox"/> no		
Sunday School Office	<input type="checkbox"/> yes <input type="checkbox"/> no		
Changing Rooms	<input type="checkbox"/> yes <input type="checkbox"/> no	How many rooms?	
Choir Rehearsal Room	<input type="checkbox"/> yes <input type="checkbox"/> no		
Kitchen	<input type="checkbox"/> yes <input type="checkbox"/> no	Commercial?	
Fellowship Hall	<input type="checkbox"/> yes <input type="checkbox"/> no	How many seats?	
Other:			
Other:			



What function do you anticipate in the Narthex/Lobby?

- Fellowship prior to services? yes no _____
- Store coats and other apparel? yes no _____
- Serve coffee and snacks? yes no _____
- Provide restrooms? yes no _____
- Provide bride's/prayer room? yes no _____

Should the sanctuary be designed for expansion?

yes no

- Seating capacity Phase 1: _____
- Seating capacity Phase 2: _____
- Seating capacity Phase 3: _____

Sanctuary seating should be

- Is a center aisle essential? yes no _____ Pews _____ Chairs
- Is a fan-shaped seating configuration required? yes no
- Do you require a baptistry? yes no

What platform lighting is desired?

- Do you require theatrical lighting (illustrated sermons, plays, dance, etc.)? yes no
- Do you require television lighting (IMAG, webcast, broadcast, etc.)? yes no

How many video screens are required?

What aspect ratio is desired?

- 4 x 3 (letterbox) for standard definition projection yes no
- 16 x 9 (widescreen) for high-definition projection yes no
- Is front or rear projection desired? front rear

Will the platform require a proscenium?

yes no

Will you require a fly space for theatrical/sermon props?

yes no

Will you require a backstage area and/or green room?

yes no

What are your priorities?

Please list the room names in order of their importance to you in Phase 1. Due to budget constraints, some areas may need to be built in Phase 2.

- No. 1 _____ No. 6 _____
- No. 2 _____ No. 7 _____
- No. 3 _____ No. 8 _____
- No. 4 _____ No. 9 _____
- No. 5 _____ No. 10 _____

Other priority information: _____



Please list any other requirements:

Blank lines for listing other requirements.

Please list our Standard Plan Number(s) that is closest to the style of building that meets your requirements:

Blank line for listing Standard Plan Number(s).

Ministry Goals:

How large do you envision your church?

Future sanctuary capacity?

Number of seats?

Future education capacity?

Number of seats?

Is a Christian school anticipated?

yes no

List

grades:

Is a family center anticipated?

yes no

With a gymnasium?

yes no

With a kitchen?

yes no

With a stage?

yes no

Is retirement center anticipated?

yes no

Do you plan on television broadcasting?

yes no

Do you anticipate a playing field?

yes no

Do you need a picnic pavilion?

yes no

full court half court

Master Planning:

What is the total acreage of the church property?

Is a current boundary survey available?

yes no

Is a current topographic survey available?

yes no

Is soil boring data available?

yes no

Are there any "wetlands" on the property?

Are public water and sewer available to the property?

yes no

Is natural gas available to the property?

yes no



Development:

Please list existing buildings and approximate square feet:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

General Comments:

END OF CHURCH PLANNING STUDY

Please let us know the best days and times when you are available for a call regarding your project.
